**Project Information Form**

Shared form used by the **Red River Watershed Management Board** and **Flood Damage Reduction Work Group**

***Project Sponsors:*** *Please complete this form for project being developed under the Red River Basin Mediation Agreement. Part 1 of the form provides basic information required by both the FDRWG and RRWMB. Update this form twice per year (April and October), and again when submitting requests for funding or other approvals by the RRWMB or FDRWG. Please change* ***prior*** *updates to* ***black*** *font. Show new updates in red font.*

**PART 1: PROJECT PLANNING**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name:** |  | | |
|  |  | | |
| **Sponsor/Applicant:** |  | | |
|  |  | | |
| **Contact Person:** |  | **Date:** |  |

**Progress in planning the project.** (*Steps do not have to occur in this order, and some steps may not apply. If not applicable, enter “NA”)*

|  |  |  |
| --- | --- | --- |
|  | **Approx. Percent complete** | **Date Completed (month/year)** |
| 1. Local board or council forms a Project Team |  |  |
| 1. Local board or council formally initiates the project |  |  |
| 1. Project team defines the problem |  |  |
| 1. Project team identifies & analyzes alternatives |  |  |
| 1. Preliminary Engineer’s Report |  |  |
| 1. DNR review of Engineer’s Report |  |  |
| 1. BWSR review of Engineer’s Report |  |  |
| 1. Project Team recommends an alternative |  |  |
| 1. Local board or council approves an alternative |  |  |
| 1. Corps Concurrence Point 1 (Purpose & Need) |  |  |
| 1. Corps Concurrence Point 2 (Alts. Carried Forward) |  |  |
| 1. Corps Concurrence Point 3 (Selected Alternative) |  |  |
| 1. RRWMB Step 1 approval (if applicable) |  |  |
| 1. RRWMB Step 2 Approval (if applicable) |  |  |

*Note: Later steps in project development are covered in Part 2 of this form.*

**What problem or conditions prompted this project? What is the target area for improving these conditions?**

*(Note: Boxes on this form can be expanded by pulling down the lower borders)***:**

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**What goals from the Mediation Agreement will this project address?** *(Only list goals that can be clearly justified using site-specific information)***:**

|  |  |
| --- | --- |
| **FDR Goals:**  Prevent loss of human life  Prevent damage to farm structures, homes, communities  Reduce damage to farmland  Reduce damage to transportation  Reduce damage to water quality from floodwaters contacting potential contaminants  Reduce environmental damage caused by flood control projects  Reduce social and economic damage | **NRE Goals:**  Manage streams for natural characteristics  Enhance riparian and/or in-stream habitat  Provide diversity of habitats for stable populations to thrive over a long period.  Provide connected, integrated habitat including compatible adjacent land uses.  Enhance or provide seasonal stream flow regimes  Provide recreational opportunities.  Improve water quality.  Protect water quality.  Manage lakes for natural characteristics |

**For each FDR and NRE goal checked above, explain specifically what the project team wants the project to accomplish. Put this into quantities if possible** *(e.g. number and type of structures or roads with reduced risk; land area with reduced inundation from 10-year storm events; miles of streams with improved fish habitat; etc.)*

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| **Desired FDR outcomes:** |
| **Desired NRE outcomes:** |

**Is the problem or project specifically listed in a local plan?** *(e.g. Watershed District Plan, One-Watershed One Plan, or other local plans covering the issues addressed by this project)***:**   Yes  No

If yes, **list the plan**, its date, and the page number(s) where the project is listed:

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If no, explain how the project is **consistent** with local plans:

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**List the alternative approaches or strategies considered.** *(List different types or magnitudes of solutions considered by the Project Team. Do not list differences in siting or configuration of a single type of solution.)*

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**Once a “preferred” alternative for the project has been determined by the Project Team or Project Proponent, describe it here:**

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|  |

**Is there other information about the project that the RRWMB or FDRWG should know about?**

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**ADDITIONAL INFORMATION**

*Attach list of* ***Project Team*** *members and who they represent.*

*Attach signed and dated* ***Project Team Consent Form****, if completed at this stage of project development.*

*Attach* ***location map(s)*** *displaying the project’s location within the county (or counties) where it’s located, and the nearest town, townships or other prominent landmarks.*

*Attach* ***site plan*** *(figure) showing primary project features and relation to nearby roads and water bodies.*

*Attach* ***benefitted areas map(s)*** *displaying the specific areas/features where this project will reduce flood damages, enhance natural resources, or both.*

*Depending on the project,* ***additional forms may be required by either the RRWMB or FDRWG.*** *Consult with the RRWMB Executive Director and/or FDRWG Coordinator when submitting a request for funding or other actions.*